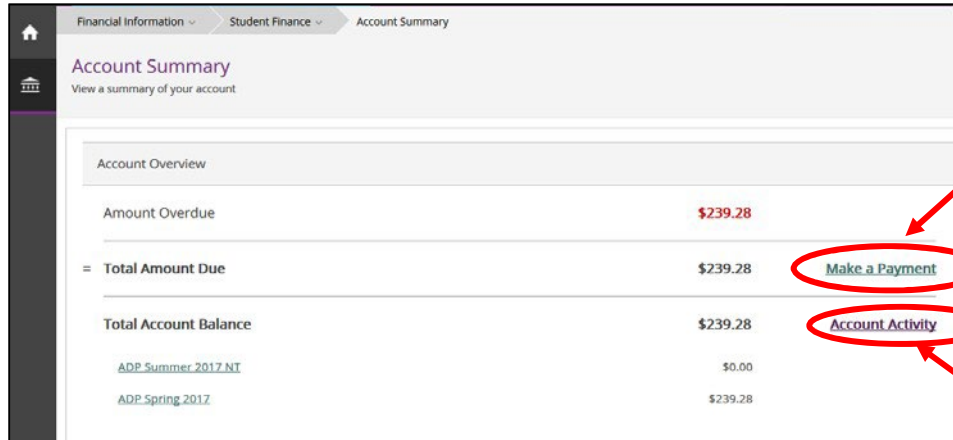
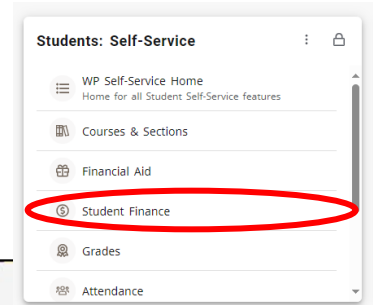


## HOW TO ACCESS YOUR ACCOUNT INFORMATION ON MYWP:

Login to MyWP at [MyWP.warnerpacific.edu](http://MyWP.warnerpacific.edu) using your WPC Network Login & Password

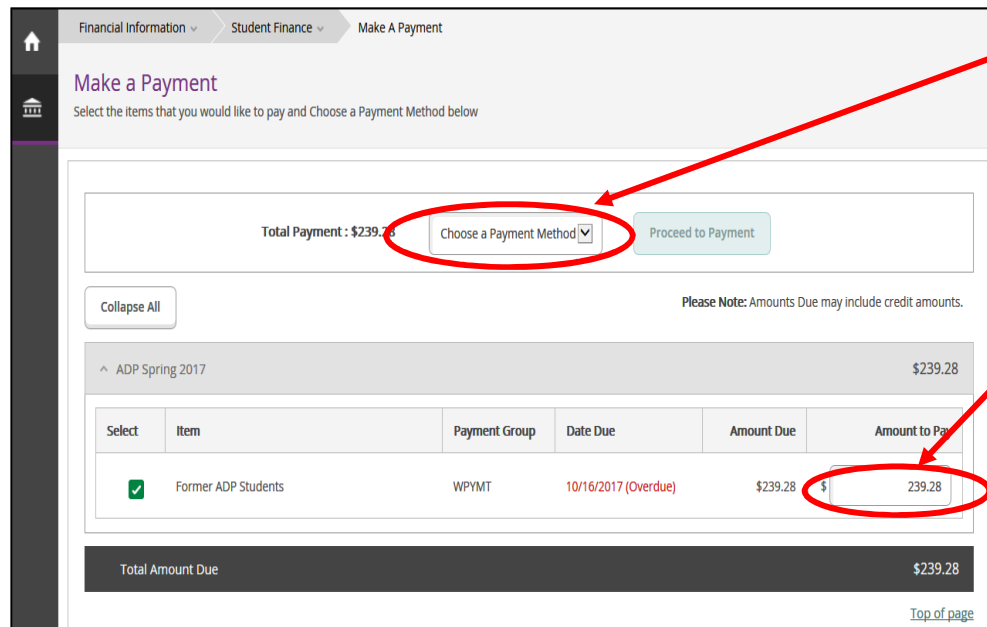
Find the Students: Self-Service card, click on **Student Finance**. A new window will pop-up (make sure your pop-up blocker is off)



Click on **Make a Payment** to pay on your account

Click on **Account Activity** to see your charges and financial aid listed by term

When you click **Make a Payment**, a screen showing your balance by term will show



Choose e-check or web credit card payment method to indicate the type of payment

Enter the amount you want to pay (it auto populates with the total amount due) and then click on Proceed to Payment

The screen to enter your payment information opens, and after processing your payment, issues you a receipt.

To see the detailed charge and payment information after clicking on **Account Activity**:

**Account Activity**  
View your Financial Activity

Term: ADP 2016 Fall - Balance: \$4,581.98

Charges \$4,581.98 - Payments \$3,444.02 + Refunds \$3,444.02 = Balance \$4,581.98

[View Statement](#)

Click on **View Statement** to get a PDF copy of the statement for the term

Click on each section to expand and show detailed information

**ADP Tuition** \$4,230.00

Section	Course Title	Amount	Billing Credits	CEUs	Days	Times	Classroom	Instructor	Status
HS-501A-G001A	SystemsThinkingAcrossSociety	\$2,115.00	3.00		Th	6:00-10:00 PM	Egvedt 122	E. Alston	New
HS-502A-G001B	Spirituality&Practice-HumSvcs	\$423.00	3.00		Th	6:00-10:00 PM	Egvedt 122	M. Fisher	Dropped
Other Tuition Activity		\$1,692.00				TBD			

**Term Fees** \$100.00

Description	Amount
Registration Fee	\$100.00

**ADP Books** \$251.98

Invoice	Date	Description	Amount
000145139	9/27/2016	Book Charges - HS-501A	\$251.98

Click on the receipt number to print a copy of your payment information

**Payments** \$3,444.02

Click a receipt number to view a full copy of the payment receipt

Receipt Number	Date
	1/19/2017
	1/19/2017
	1/20/2017
	1/20/2017
<a href="#">000040061</a>	6/5/2017

**Payment Receipt Details**

Warner Pacific College  
2219 SE 68th Ave  
Portland OR 97215  
purchase@warnerpacific.edu  
503.517.1207

000040061 6/5/2017 2:32:50 PM Lisa A. Grossenbacher

**Account Payments**

Account Holder	Account Type	Term	Location	Description	Amount
ADP Student Rec	ADP 2016 Fall	Mt Tabor		Payment on account	\$2,303.00

**Payments Tendered**

Payment Method	Control Number	Authorization Code	Transaction Number	Amount
Credit Card				\$2,303.00

Close Print